

Church Council Meeting Minutes
September 2023

The regular meeting of the church council of Zion Lutheran Church was held September 11, 2023, at 6:30 PM in the social room of the church, the Vice President being in the chair and the Secretary being present. Members present were Pastor Matt Day, Pastor Diane Day, Doug Davis, Alexa Masser, Jeff Derr, Bob Hetrick, Carolyn Milauskas (secretary), Linda Kinna-Engel (vice-president), Bruce McIntosh, Donna Huffer, Meghan Gunsallus. Absent was Bob Rockwell (president), Shelly Gladhill and Deb Reichelt. Sarah Lefler was in attendance as a guest to present a capital campaign. A quorum was met with 11 of 13 members present at the meeting.

2023-9-1 **Motion was made to accept the agenda as presented.** The motion was seconded, and the vote was unanimous.

Devotions were led by Pastor Matt Day

Guest Sarah Lefler from Mar-Lu-ridge, a summer camp and retreat center, requested for Zion Lutheran Church to participate in a capital campaign for repairs and improvements needed to make the camp accessible to all people. She outlined the campaign's timeline and indicated the church is free to use resources in a way they feel would best present the campaign to the congregation.

2023-9-2 **Motion was made to accept the August Church Council meeting minutes with corrections.** The motion was seconded, and the vote was unanimous.

The Treasurer's report was received (see enclosed report). Due to Deb Reichelt not being in attendance, any questions should be collected and presented to Deb. There were no questions, but comments were made concerning the report.

Committee Reports: Questions concerning the property report were asked and answered. Carolyn Milauskas, Bruce McIntosh, and Pastor Matt Day provided oral updates on their reports.

Staff Reports: No questions

2023-9-3 **A motion was made for an amendment to be made to the Van policy under Appendix A – Responsibilities under "Drivers" bullet point "The driver will fill out the requisition form for reimbursement for the gas" to be changed to "The member of Zion Lutheran Church will fill out the requisition form for reimbursement for the gas".** The motion was seconded. After discussion of the amendment a vote was taken. 6 ayes and 5 nays. The ayes won the vote for the amendment.

2023-9-4 **A motion was made for an amendment to be made to the Van policy under Standard Operating Procedure 4. General Information the line item "When Church vehicle(s) is used for youth activities there will be an authorized adult driver present and dash camera (recording**

road and interior) employed in the vehicle during use”. To be changed to “When passengers are under the age of 18, adult supervision shall be provided as per Zion policy and procedures established for adults in ministry with children and youth. Having both male and female adult supervisors (including the driver) should be the norm. However, in exceptional cases, a single adult driver (male or female) may operate the vehicle to transport children and youth as long as a dash camera recording both interior and road is employed.” The motion was seconded. After discussion of the amendment a vote was taken. Vote was unanimous.

2023-9-5 **A motion was made to accept the van policy as presented with the understanding it can be reviewed and updated as needed.** The motion was seconded. After discussion of the policy a vote was taken. Vote 10 ayes and 1 Nay. The ayes won the vote of the van policy.

Combined worship: The Saturday worship service church members were given the option when there is a combined church service on Sunday, to be included. The option would be to eliminate the Saturday service when a combined service is planned at the Sunday service. The consensus was to keep the Saturday service as is because some church members that attend the Sunday services would like the option to attend the Saturday service instead of the combined Sunday service.

2023-9-6 **A motion was made for approval of new members to join Zion Lutheran Church. Requesting membership are George Best, Emily Kirk, and Sherri Huckleberry.** The motion was seconded. After discussion vote was taken. Vote was unanimous.

2023-9-7 **A motion was made to accept the Records Management Program Procedure Manuel.** The motion was seconded. After discussion vote was taken. Vote was unanimous.

Possible lightning strike claim: Bob Rockwell would like to meet with a financial committee member to research if a claim should be submitted to the insurance company. The church council members did not have any objections for Bob and the committee member to conduct the research.

Appointment of representative for Middletown to Myersville Trail: A letter was received at Zion Lutheran church from The Frederick County Department of Planning and Permitting about developing concepts of a walking/bike trail to run between Middletown and Myersville. The church was notified because our property at Jefferson St. has been identified as potentially being impacted by the project. There will be two community meetings to learn more about the project. The council members were asked if anyone would be willing to volunteer to attend two informational meetings. The meetings are to provide more information of the project. Bruce McIntosh and Meghan Gunsallus volunteered to attend either one or both meetings.

Filling Leslie Santora’s Church Council position: This item was tabled until the October’s council meeting.

Brain storming for quality council member candidates for 2024: Present church council members were asked to think about qualities they would like council member candidates to possess to sit on the council for 2024.

The meeting was adjourned at 8:22 with the Lord's Prayer.

Carolyn Milauskas, Church Secretary