

Minutes

Church Council Meeting Minutes

The regular monthly meeting of the Zion Church Council was held on Monday, July 21st, at 6:30 P.M. in Zion's Conference room the President being in the chair and the Secretary being present. The following people were present for all or part of the meeting: Mr. Bruce McIntosh, Mrs. Linda Kinna-Engel, Mr. Jeff Derr, Mr. Bob Rockwell, Mr. Clinton Appleby, Mrs. Carolyn Milauskas, Mr. Jack Newkirk, Mrs. Lori Odell, Ms. Addison Shupe, Mr. Darin Gorden, Mrs. Deb Reichelt (Treasurer), Pastor Matt Day, Pastor Diane Day. A quorum was met with 12 of 13 members present at the meeting. The minutes of the last meeting were read and approved.

Agenda items were distributed to council members electronically prior to the meeting. The president asked that one item be added to New Business: approval of the Food Banks check for the site design and two items be added to the Open Forum: the fundraiser for People Helping People and a discussion of Church Tap from Pastor Matt's report. A motion was made to amend the agenda. There being no discussion, the chair called for the vote. The motion was adopted.

VOTED:

2025-07-1 To adopt the agenda as amended (moved and seconded)

Devotions: Pastor Diane

A motion was made and seconded to accept the minutes with corrections. A voice vote was taken; the vote was unanimous.

VOTED:

2025-07-2 To accept the minutes as amended.

The reports of the Treasurer, Secretary, Executive Committee, Finance Committee, Property Committee, Nominating Committee, Middletown Valley Food Bank and Co-Pastors were received and placed on file. The President called for a motion to accept the consent agenda with the exception of one item mentioned in Pastor Matt's report which would be discussed in the Open Forum. The items on the consent agenda were adopted as amended.

VOTED:

2025-07-3 To adopt the amended consent agenda.

Under Reports of Special Committees and Ministry Teams the Council received an update on the special committee appointed to explore the possibility of an in-house pictorial directory. The next meeting is scheduled for Aug. 5 at 6:30 at the church. An update was also received from Pastor Matt on the progress of the furniture committee.

The first item of Unfinished Business was an update from the Finance committee regarding the insurance review. The committee reported that they are still looking for more cost-effective options. The committee also reviewed the performance of the investment accounts and investment policy guidelines and made no recommendations for change. The Reserve Policy: Operating Reserves (Appendix H of SOP #8) was also reviewed. Again, no changes were recommended.

The next item of Unfinished Business was an update from the Nominating Committee presented by Linda Kinna-Engel informing the Council of the guidelines the committee followed in selecting potential candidates for the vacant council positions.

The Property committee was asked to present an update of the status of the heating system. Council members were referred to the Property committee report.

The last item under unfinished business was proposal from the Property committee on the basement foundation wall. A motion was made by the Executive Committee to approve the committee's proposal. The motion was approved.

VOTED:

2025-07-4 To approve the Property committee's basement foundation wall waterproofing proposal from Once and Done with the revision that they will use FRP panels (thicker than included in the original quote) for an additional \$629 for a total of \$6,429.

Under New Business, the first item of business was a request from the Food Bank for approval of their \$25,000.00 check to Conestoga Builders for site design. A motion was made by Bob Rockwell to approve the request and seconded by Jeff Derr. The motion was approved.

VOTED:

2025-07-5 To approve the request from the Food Bank for approval their \$25,000.00 check to Conestoga Builders for site design.

The last item of New Business was a review of the proposed update of SOP #8 (Finance and Accounting Manual). A motion was made to approve the SOP. The motion was approved.

VOTED:

2025-07-6 To adopt the SOP #8 (Finance and Accounting Manual) as updated on 7/21/25.

During the Open Forum there were discussions regarding:

- What do we need to do to prepare for November 23 Bishop visit?
- Middletown Valley People Helping People fund raiser. The members agreed to send a \$300.00 check (approx.. \$25.00 per council member).
- Pastor Matt's proposal regarding Church Taps.
- Take 5 designees.

The Council President selected Council members to present the *Take 5* items at the next worship services on Sat. July 26th, 2025. and the Sunday services on July 27th, 2025.

The July 2025 meeting of the Church Council adjourned at 8:06 P.M. on July 21st, 2025, following announcements and prayer.

Bruce McIntosh, Secretary