

Minutes

Church Council Meeting Minutes

The regular monthly meeting of the Zion Church Council was held on Monday, April 14th, at 6:30 P.M. in Zion's Conference room the President being in the chair and the Secretary being present. The following people were present for all or part of the meeting: Mr. Bruce McIntosh, Mrs. Linda Kinna-Engel, Mr. Jeff Derr, Mr. Bob Rockwell, Mr. Darin Gordon, Mr. Clinton Appleby, Mrs. Carolyn Milauskas, Dr. Sheri Huckleberry, Mr. Jack Newkirk, Mrs. Sharon Finley, Ms. Addison Shupe, Mrs. Lori Odell, Mrs. Deb Reichelt (Treasurer), Pastor Matt Day. A quorum was met with 13 of 14 members present at the meeting. The minutes of the last meeting were read and approved as corrected.

Agenda items were distributed to council members electronically prior to the meeting. A motion was made to amend the agenda with one change i.e. move Draft SOP #9 to the Open Forum. There being no discussion, the chair called for the vote. The motion was adopted.

VOTED:

2025-04-1 To adopt the agenda as amended (moved and seconded)

Devotions: Pastor Matt

A motion was made and seconded to accept the minutes with corrections. A voice vote was taken; the vote was unanimous.

VOTED:

2025-04-2 To accept the minutes as amended.

The reports of the Treasurer, Executive Committee and Co-Pastors were received and placed on file. The President called for a motion to accept the consent agenda. The items on the consent agenda were adopted.

VOTED:

2025-04-3 To adopt the amended consent agenda.

Under Reports of Special Committees and Ministry Teams the Council reviewed the recommendation from the special committee designated to review the vision statement. A voice vote was taken to accept the recommendation of the special committee, the motion passed.

VOTED:

2025-04-4 to adopt the following vision statement:

Zion aspires to be a church where all are welcomed and loved; God's purpose for each of us is found; and lives are transformed.

The next item under Reports of Special Committees and Ministry Teams was an update from the special committee designated to evaluate the furniture proposal (Motion # 2025-03-8). The chair reported that the committee has not met. This action was tabled until the May Council meeting.

The first item under unfinished business was an update from the Chair of the Personnel Committee regarding the plan to hire a Youth Director in conjunction with Good Shepherd Lutheran Church in Frederick (Motion #2025-2-7). Dr. Huckelberry reported that a meeting with Good Shepherd Lutheran Church was conducted via Zoom during which the two churches worked on developing a Job description and shared responsibilities. The committee wants to review some child safety issues and anticipates hiring a Youth Director by August of this year

The next item of unfinished business was an update from the Finance Committee's liaison on the Insurance review. Mr. Newkirk reported that the Finance Committee had not met and asked that this action be tabled until May.

The Mutual Ministry Committee and Finance Committee liaisons updated the council regarding their committee rosters.

Mutual Ministry Committee: Mr. Jonathan Minchoff, Mr. Terry Poffinberger, Mrs. Stacey Black, Mrs. Bre Bybel, Mrs. Linda Kinna-Engel and Mr. Vince Bello

Finance Committee: Ken Basler-Chair, Chris Derr, David Gordon, Robert Hetrick, Brian Lizzi, Kim Marcantonio, Jack Newkirk-Council (Liaison), Deb Reichelt, Linda Kinna-Engel, Pastor Diane Day, Pastor Matt Day

The last item of Unfinished Business was an update from Mr. Jack Newkirk on his attempts to locate a vendor to publish a photo directory for Zion. Jack indicated that he was unable to find a vendor. The Council President appointed a special committee to explore the possibility of In-house pictorial directory. Jack was asked to organize the committee and set up the initial meeting. The committee, consisting of Mr. Newkirk, Mrs. Lori O'Dell, Pastor Matt, Mrs. Mary Ann Marcantonio and Mr. Bruce McIntosh, was asked to elect their chair at the first meeting. A report on their efforts is due next month.

Under New Business, the first item of business was a vote on extending the deadline for a response from Mr. Bobby Staples leave status decision. The following motion was presented by the Executive Committee.

VOTED:

2025-04-5 To extend the deadline for Mr. Bobby Staples leave status decision to the end of May

The decision to extend the deadline was unanimous.

The next 2 items of New Business were reminders to the Personnel Committee that the Personnel Manual SOP #3 is due for review and the Finance Committee that Appendix H: Reserve Policy: Operating Reserves SOP #8 is also due for review. The Committees were asked to provide updates next month.

The final item of New Business was a request to the Finance Committee for an update on their review of the performance of the investment account and investment policy guidelines (SOP # 8). The Committee liaison asked that this item be tabled until next month.

During the Open Forum there were discussions regarding:

- Finalization of the meal menu for the Maundy Thursday dinner on April 17th
- A request that Council members review the Archive SOP #9
- A request for additional delegates to the Synod Assembly
- A call for help for the Maundy Thursday and Good Friday Services and
- A concern that Mr. Bob Rockwell expressed regarding the church's boiler situation.

The Council President selected Council members to present the *Take 5* items at the next worship services on Sat. April 19th, 2025. and the Sunday services on April 20th, 2025.

The April 2025 meeting of the Church Council adjourned at 7:53 P.M. on April 14th, 2025, following announcements and prayer.

Bruce McIntosh, Secretary