

Church Council Meeting Minutes
May 2023

The regular meeting of the church council of Zion Lutheran Church was held on May 8th, 2023, at 6:35 P.M. in the social room of the church, the President being in the chair and the Secretary being present. The minutes of the last meeting were read and approved as corrected. Members present were Bruce McIntosh, Leslie Santora, Doug Davis, Alexa Masser, Linda Kinna-Engel, Bob Rockwell, Bob Hetrick, Deb Reichelt, Shelly Gladhill, Meghan Gunsallus, Carolyn Milauskas. Those absent included Pastors Matt and Diane (Parental Leave) Donna Huffer (excused) and Jeff Derr (family emergency). Bishop William Gohl was present as an invited guest. A quorum was met with 10 of 14 members present at the meeting. The minutes of the last meeting were read and approved as corrected.

The Treasurer's report was received and questions answered (See enclosed report). No other committee reports were received. Bishop Gohl provided an oral report on behalf of the pastors.

2023-5-1. A motion was made to move money from the youth trust to the property committee to cover maintenance expense on the church van (rust and tires). The motion was seconded and adopted after debate.

2023-5-2. The resolution relating to council minutes was taken up. **A motion was made to accept the resolution.** The motion was seconded and passed by voice vote. The resolution was adopted as follows: Resolved, the church council minutes will contain mainly a record of what was done at the meeting, not what was said by the members. Certain elements will be part of congregation or council minutes i.e.

First paragraph

1. Date, time, and location of the meeting. A record of the required notifications calling the meeting will be noted.
2. The presiding officer's call to order.
3. The names of the members present and absent. Those whose absence is excused will also be noted.
4. Affirmation that a quorum exists, including the number required for a quorum and the total number of members present.
5. Approval of minutes of previous meetings.

Body of the minutes

6. The exact language of motions or resolutions and any amendments. Even if an amendment is not adopted the language of an amendment and its disposition will be recorded.
7. The motion will be recorded, and the fact that a second is provided will be noted.
8. When a ballot is used or when voting other than by voice vote, the numbers of votes for or against are recorded. When voting by voice, the ruling of the chair is recorded.

9. When there are nominations and elections, the names of all nominees are recorded. When announced, the number of votes for each person is recorded along with the declaration of election.

10. A copy of all written reports is attached to the minutes.

11. A summary of any oral report will be included when there is not a written report.

Last paragraph

12. Adjournment, including the time, is recorded.

The Signature

13. Minutes will be signed by the secretary and can also be signed, if the council wishes, by the president.

Minutes do not need to include:

1. Record of discussion between members regarding the issues being considered.

2. Discussions that take place in executive session. Minutes should reflect the times when members went into and out of executive session. If actions are taken in executive session, they must then be reported out in open session.

The matter of appointing 2023-2024 council liaisons for Committees was tabled until the next council meeting.

2023-5-3. The president identified all applications for confirmed membership and submitted their names for the approval of the Congregation Council as required in C8.03 of Zion's constitution. The Confirmands are Eliana Bergmann, Ali Devriendt, Amber Devriendt, Savannah Staples, and Sophie McKenzie into membership. **A motion was made and seconded to receive the confirmands into membership.** The motion was unanimous.

2023-5-4. A motion was made to recommend to the congregation to allow the Food Bank to build a new building on our 101 Green Street property. The motion was seconded and passed by voice vote.

The meeting was adjourned at 8:13 P.M. with the Lord's prayer.

Carolyn Milauskas, Council Secretary